

Communities and Local Services Scrutiny Committee Agenda Supplementary Agenda



2.00 pm Thursday, 16 July
2020

Microsoft Teams

In accordance with Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held on a virtual basis. Members of the Public can view a live stream of the meeting at:
<https://www.darlington.gov.uk/livemeetings>

4. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at the meeting.
 - (a) To consider the times of meetings of this Scrutiny Committee for the Municipal Year 2020/21

Reason for Urgency – To enable a decision to be made at the earliest possible date.

- (b) Work Programme –
Report of the Managing Director.
(Pages 1 - 20)

Reason for Urgency – To enable a decision to be made at the earliest possible date.

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SPECIAL COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE

16 JULY 2020

WORK PROGRAMME

SUMMARY REPORT

Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2020/21 Municipal Year and to consider any additional areas which Members would like to suggest should be included.

Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the next Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee in the last Municipal Year.
3. Once the work programme has been approved by this Scrutiny Committee, any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure (**Appendix 2**).

Recommendation

4. Members are requested to consider and approve the attached draft work programme as the agreed work programme for the Municipal year 2020/21 and consider any additional items which they might wish to include.

Paul Wildsmith
Managing Director

Background Papers

No background papers were used in the preparation of this report.

Author : Hannah Fay

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the eight outcomes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

MAIN REPORT

Information and Analysis

5. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
6. Each topic has been reviewed to link it to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed:-

SCS Outcomes

- a) Children with the best start in life
- b) More businesses more jobs
- c) A safe and caring community
- d) More people caring for our environment
- e) More people active and involved
- f) More people healthy and independent
- g) A place designed to thrive

Three Conditions

- a) Build Strong Communities
- b) Grow the Economy
- c) Spend every pound wisely

7. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake. There are some topics where appropriate PMF indicators have not yet been identified however; these can be added as the work programme for each topic is developed.

Forward Plan and Additional Items

8. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims.
9. A copy of the Forward Plan has been attached at **Appendix 3** for information.

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COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE WORK PROGRAMME

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
Performance Management and Regulation/ Management of Change Regular Performance Reports to be Programmed End of Year Performance (including Compliments Comments and Complaints)	Quarter 4 – 27 August 2020 Deferred from 25 June 2020	Relevant AD Relevant AD	A safe and caring community More businesses, more jobs More people caring for our environment A place designed to thrive	Build strong communities. Spend every pound wisely Grow the economy	Full Performance Management Framework suite of indicators.	To receive quarterly monitoring reports and undertake any further detailed work into particular outcomes if necessary.
Tree and Woodland Strategy 2021-2031	27 August 2020	Brian Graham	More people caring for our environment A place designed to thrive	Build strong communities		To give Scrutiny Members the opportunity to consider.

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
Grass Verge Management	Deferred from 2 April 2020	Dave Winstanley	More people caring for our environment	Build strong communities		
Bank Top Masterplan	Deferred from 25 June 2020	Dave Winstanley	A place designed to thrive	Spend every pound wisely Grow the economy		To influence the Bank Top Masterplan and ensure the best outcomes for Darlington's residents and its economy
Experience Darlington Including - Rail Heritage	Last considered 12 September 2019	Ian Thompson	More people caring about our environment More people active and involved	Build strong communities. Grow the economy		To contribute to the development of 'Experience Darlington' Strategy

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
Monitoring Outcomes from the Medium-Term Financial Plan 2016-20 <i>Impact of ceasing/reducing the following and whether there has been any cost shunting to other areas within the Council :-</i> <i>Indoor /Outdoor Market</i>	Last considered 12 September 2019	Ian Thompson/ Dave Winstanley/ Peter Carrick	A safe and caring community More businesses, more jobs A place designed to thrive	Spend every pound wisely		To monitor whether the savings identified are being achieved and consider the impact, if any, on residents
Tees Valley Combined Authority Transport Strategy (to include Bus Services in the Tees Valley)	Last considered 12 September 2019	Dave Winstanley/ Tom Bryant TVCA	A place designed to thrive	Grow the economy		To contribute to and influence the Strategy to ensure the best outcomes for residents

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
Introduction to Environmental Health	Last considered 24 October 2019	Mark Ladyman	A place designed to thrive More people caring for our environment A safe and caring community	Build strong communities	ENV 002 ENV 006 ENV 009 ENV 021 ENV 022 ENV 023 REG 803	To gain an understanding of Environmental Health and current and future challenges.
Replacement of Dog Control Orders with Public Space Protection Order	Last considered 19 December 2019	Ian Thompson	A safe and caring community A place designed to thrive More people caring for our environment	Build strong communities		

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
Local Transport Plan	Last considered 13 February 2020	Sue Dobson	<p>More businesses more jobs</p> <p>More people caring for our environment</p> <p>More people healthy and independent</p> <p>A place designed to thrive</p>	<p>Build Strong Communities</p> <p>Grow the Economy</p>		To give Scrutiny Members the opportunity to consider prior to Cabinet.
Community Safety	Last considered 13 February 2020	Ian Thompson	<p>A safe and caring community</p> <p>A place designed to thrive</p>	Build strong communities		

Performance Indicators

DBC Number:	Definition:
CUL 037	Number of shows held at the Hippodrome
CUL 038	Number of individual attendances at theatre shows
CUL 065	Number of physical visits to the Library
CUL 066	Number of book loans
CUL 067	Number of ICT sessions at the library
CUL 071	Number of visits to the Head of Steam
CUL 078	% of ticket sales for the Hippodrome
CUL 079	% of ticket sales for the Hullabaloo
ENV 002	Number of Street Champions who are actively involved in litter picking a minimum of once per month
ENV 006	Total number of fly-tips reported
ENV 009	% household waste that is collected that is either reused, recycled or composted
ENV 021	% of small fly tips removed within target time
ENV 022	% of large fly tips removed within target time
ENV 023	Number of prosecutions for fly-tipping
ENV 024	Land Audit Management System - Litter Score
REG 803	Trading Standards : Percentage of high risk inspections carried out
TCP 101	Bus punctuality - percentage of non-frequent bus services running on time
TCP 200	Percentage of principal roads where maintenance should be considered (A class)
TCP 202	Percentage of non principal roads where maintenance should be considered (B and C class)
TCP 203	Percentage of unclassified roads where maintenance should be considered

TCP 600	Number of people killed or seriously injured in road traffic accidents
TCP 601	Number of people slightly injured in road traffic accidents
TCP 602	Number of children killed or seriously injured in road traffic accidents
TCP 603	Number of children slightly injured in road traffic accidents
TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)

Archived items

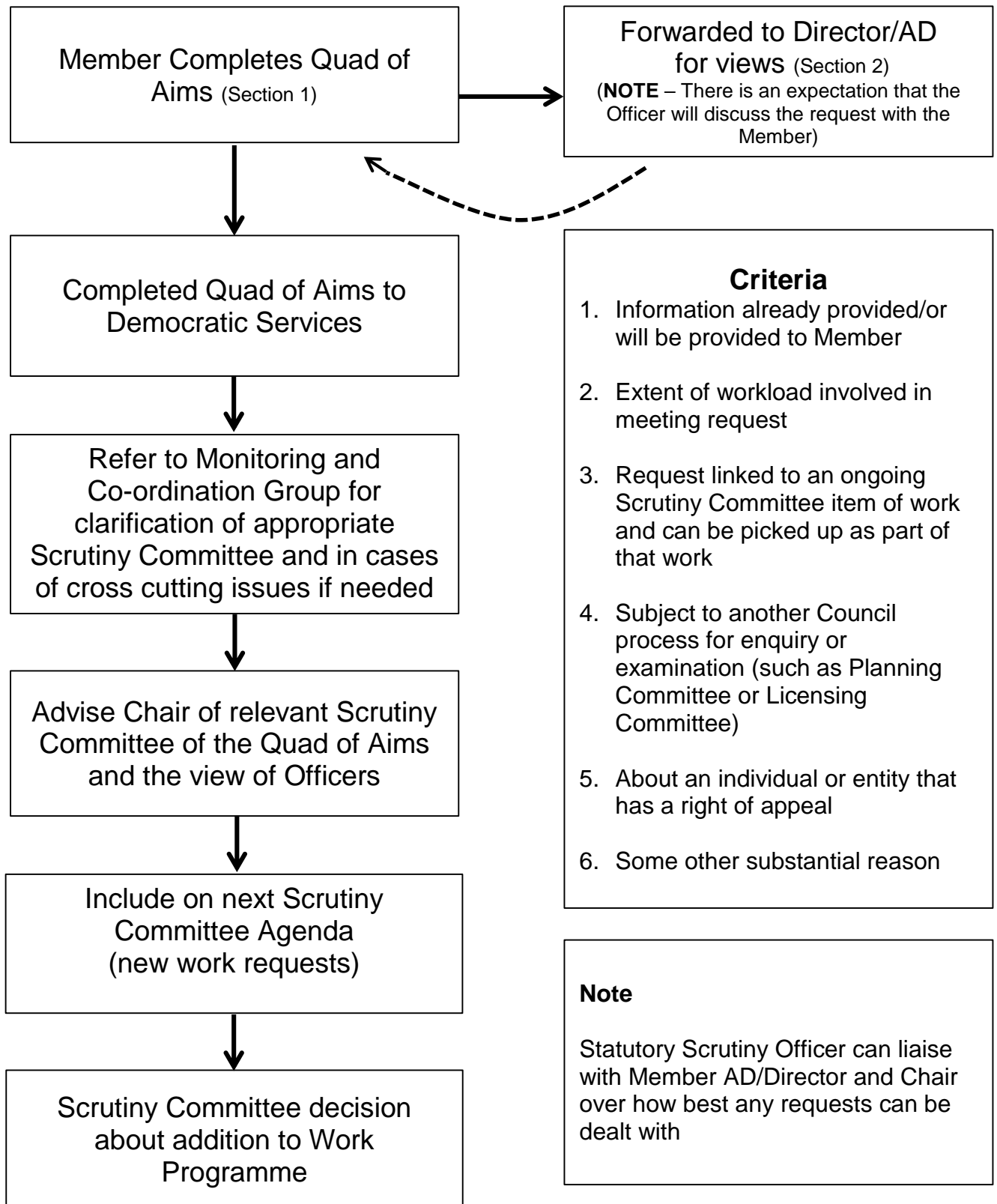
Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Scrutiny's Role
Monitoring Outcomes from the Medium-Term Financial Plan 2016-20 <i>Impact of ceasing/reducing the following and whether there has been any cost shunting to other areas within the Council :-</i> <i>Street Cleansing, Environmental Crime, Litter and Ground Maintenance</i> <i>Concessionary fares</i>	Last considered 28 June 2018	Ian Thompson/ Dave Winstanley/ Peter Carrick	A safe and caring community More businesses, more jobs A place designed to thrive	Spend every pound wisely	To monitor whether the savings identified are being achieved and consider the impact, if any, on residents
Darlington Crematorium Refurbishment	Last considered 12 September 2019	Ian Thompson	A place designed to thrive	Spend every pound wisely	

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Scrutiny's Role
Tees Valley Waste Management Contract	Last considered 24 October 2019	Ian Thompson	A place designed to thrive More people caring for our environment	Grow the economy Build strong communities Spend every pound wisely	To give Scrutiny Members the opportunity to consider prior to Cabinet.
Monitoring Outcomes from the Medium-Term Financial Plan 2016-20 <i>Impact of ceasing/reducing the following and whether there has been any cost shunting to other areas within the Council :-</i> <i>Library Services including Mobile Library, Cockerton Library, Crown Street Library, Art Gallery and Local Studies</i>	Last considered 24 October 2019	Ian Thompson/ Dave Winstanley/ Peter Carrick	A safe and caring community More businesses, more jobs A place designed to thrive	Spend every pound wisely	

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Scrutiny's Role
Medium Term Financial Plan	Special 10 January 2020	Elizabeth Davison	A safe and caring community More businesses, more jobs A place designed to thrive	Build Strong Communities Grow the Economy Spend every pound wisely	To enable the Committee to give consideration to those areas of the MTFP within the Committee's remit
Council Plan	Special 10 January 2020	Neil Bowerbank	A place designed to thrive A safe and caring community More people healthy and independent Enough support for people when needed	Build strong communities Spend every pound wisely. Grow the Economy	

Appendix 2

PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME



PLEASE RETURN TO DEMOCRATIC SERVICES

QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

SECTION 1 TO BE COMPLETED BY MEMBERS

NOTE – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Signed Councillor

Date

SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS

(NOTE – There is an expectation that Officers will discuss the request with the Member)

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<div>1. (a) Is the information available elsewhere? Yes No If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services) (b) Have you already provided the information to the Member or will you shortly be doing so?</div> <div>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</div> <div>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</div> <div>4. Is there another Council process for enquiry or examination about the matter currently underway?</div> <div>5. Has the individual or entity some other right of appeal?</div> <div>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?</div>	<div>Criteria</div> <div>1. Information already provided/or will be provided to Member</div> <div>2. Extent of workload involved in meeting request</div> <div>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</div> <div>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)</div> <div>5. About an individual or entity that has a right of appeal</div> <div>6. Some other substantial reason</div>
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Signed Position Date

PLEASE RETURN TO DEMOCRATIC SERVICES

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DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Title	Decision Maker and Date
Annual Procurement Plan	Cabinet 14 Jul 2020
Waste Contract 2020	Cabinet 14 Jul 2020
Representation on Other Bodies 2020/21	Cabinet 14 Jul 2020
Project Position Statement and Capital Programme Monitoring Outturn 2019/20	Cabinet 14 Jul 2020
Replacement of Dog Control Orders with Public Space Protection Orders	Cabinet 14 Jul 2020
Revenue Budget Outturn 2019/20	Cabinet 14 Jul 2020
Xentrall Shared Services Annual Report	Cabinet 14 Jul 2020
Revenue Budget Monitoring - Quarter 1	Cabinet 14 Jul 2020
Project Position Statement and Capital Programme Monitoring - Quarter 1	Cabinet 14 Jul 2020
Draft Climate Change Strategy	Cabinet 14 Jul 2020
Schedule of Transactions	Cabinet 14 Jul 2020
Darlington Sports Village	Cabinet 14 Jul 2020
Special Educational Needs and Disabilities (SEND) Capital Projects - Additional Release of Funds	Cabinet 14 Jul 2020
Darlington Local Outbreak Control Plan - June 2020	Cabinet 14 Jul 2020
Release of Capital Allocation in the MTFP : Town Hall Fire and Heating Control Systems and Capitalised Repairs	Cabinet 14 Jul 2020
COVID19 Update Report and Next Steps	Cabinet 14 Jul 2020
School Term Dates 2022/2023	Cabinet 15 Sep 2020
Complaints Made to Local Government Ombudsman	Cabinet 15 Sep 2020
Agreed Syllabus for Religious Education	Cabinet 15 Sep 2020
Treasury Management Annual and Outturn Prudential Indicators 2019/20	Council 24 Sep 2020 Cabinet 15 Sep 2020
Regulatory Investigatory Powers Act (RIPA)	Cabinet 15 Sep 2020
Complaints, Compliments and	Cabinet 15 Sep 2020

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Comments Annual Reports 2019/20	
Annual Review of the Investment Fund	Cabinet 15 Sep 2020
Skerningham Masterplan Report	Cabinet 15 Sep 2020
Faverdale Masterplan Report	Cabinet 15 Sep 2020
School Place Planning	Cabinet 15 Sep 2020
Climate Change Cross Party Working Group - Update	Cabinet 15 Sep 2020
Darlington Borough Local Plan – Local Development Scheme	Cabinet 15 Sep 2020
Revenue Budget Monitoring - Quarter 2	Cabinet 10 Nov 2020
Project Position Statement and Capital Programme Monitoring - Quarter 2	Cabinet 10 Nov 2020
Council Tax Support - Scheme Approval 2021/22	Cabinet 10 Nov 2020